



Scottish Food Safety Officers Association

Friday 16th March 2007

Minutes of meeting held at Pullar House, Perth

Present: Robert Lyle, Sandy Fraser, Moira Malcolm, Nicola Gauld, Allan Gordon, Sheena McIntyre

Meeting
11.30

ACTION

1. Apologies

2. Christine Morrison
Minutes of Last Meeting

3. Approved
Finances

Bank account £1556.12
Still awaiting invoice from Winter Training Day 2006 and Midlothian Council job advert. Books to go to accountant for auditing in 15 days.
Paper copy of annual finances distributed to members at AGM.

Pricing Review (decided to be done annually in March committee meeting)

Membership fees - £20

Non member training day fees - £30

Mileage rates for committee meetings and speakers – linked to inland revenue mileage rates (40p per mile)

Job adverts – £200 to cover cost of website to be checked against other advertisers SF
Speakers gifts – max to be set depending on cost of engravings (to be investigated) SF/AG

4. Website

Following an incident where porn links were posted (the content and ip address subsequently banned) all new website members must obtain permission from AG first before posting.

Unknown members may be emailed to check their legitimacy.

Committee: Robert Lyle – Convenor (01738 476468) rlyle@pkc.gov.uk
Sandy Fraser – Treasurer (01862 812024) sandy.fraser@highland.gov.uk
Moira Malcolm – Secretary (0131 271 3547) moira.malcolm@midlothian.gov.uk
Nicola Gauld – Committee Member (01738 476478) ngauld@pkc.gov.uk
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Sheena McIntyre – Committee Member sheena.mcintyre@eastrenfrewshire.gov.uk
Allan Gordon – Committee Member agordon@aberdeencity.gov.uk

5. Food Control Qualification
- SF met with REHIS on 9/3/07 for first meeting.
 The original qualification was proposed by the FSA as an 'all encompassing' food qualification involving food hygiene, standards & seizure & detention (& possibly eventually replacing the individual Higher Certificates)– thus explaining the duplication in the syllabus.
 Exemptions not discussed at this stage.
 Further meetings planned –
 SF to feedback views of members & committee to meetings
 Up to date info to be disseminated at AGM
 Discussed at length by committee who are in favour if it is to encompass all elements of our work, but obviously up to individual officers if they want to do it. SF
6. 2007 AGM/ Training Day
- Date: Friday 11th May 2007
 Venue: AK Bell Library, Perth (theatre and meeting room)
 Catering booked (lunch & tea/coffee to be provided by venue).
- Speakers confirmed:
- Philip Scratchard, IFSP - adulteration and substitution of spirits;
 - Graham Forbes. FSAS- the audit process;
 - Stewart Cameron, SVS – avian flu.
- Also building up portfolio of speakers/talks for future training events (all suggestions from members most welcome!) SM
- Delegate packs to include:
- CPD certificates NG
 - Feedback forms SM
 - Agenda SM
 - Membership & standing order form SF
 - Yearly accounts (for AGM only) SF
 - Delegate list SF
- Principal/lead officers in food of all local authorities to be invited to attend training day free of charge (to assist with new member recruitment – see below) MM
7. New Members
- Aware that we have no members from 11 LAs – most of these in the west coast.
 SM asked colleagues in neighbouring authorities – reason given is that no leave is provided to attend training days.
 To investigate this further all LAs will be sent a questionnaire asking FSOs why they don't want to join. MM
 All Principal Officers in LAs will be invited to attend the May training day (or send a representative) to show that the training day is useful to staff & to encourage them to MM
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provide leave for staff to attend future events.

All HC in food premises for April 2007 diet is for FSOs (ie no EHOs presenting) – if successful will be sent 'congratulations' letter and asked to join. MM

8. Discussed sending an advert for members to companies within the food industry – to be discussed further at next meeting.
SFSORB

Food control qualification discussed.
It appears that the application of the 'matrix' to determine which individuals are eligible for the Higher/Ordinary certificates is flexible, but this has not been transparent at meetings.
Letter to be sent to SFSORB Secretary for clarification. RL

9. AOCB

Strathclyde MSc Environmental Health holding an open evening on 26 April. Details to be posted on website when available. MM

10. RL proposed that since we are an association for all food enforcers regardless of FSO/EHO status that the name of the assoc be changed to ' Scottish Food Enforcement Officers Association'. Committee broadly in favour.
To be discussed at AGM
Next meeting RL

Thursday 10th May 2007 (pm)

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